# **Notice to Suppliers**

Rolls-Royce

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## **Global ERP Convergence:** Rolls-Royce Corporation (General Communication)

#### For the Attention of Managing Director and Quality Manager

#### Dear Sir or Madam,

#### <u>Scope</u>

• All Rolls-Royce Corporation suppliers

#### **Background**

In order to streamline business processes and reduce IT costs, Rolls-Royce Corporation will migrate from our current ERP (Enterprise Resource Planning) system and begin operating on the global ERP system of our parent company Rolls-Royce plc. The global converged system will simplify the internal interaction between the various Rolls-Royce sites and present a more consistent process to all suppliers.

### Areas of Interest

#### **Purchase Documents**

After July 4, 2007, you will begin receiving updated orders from your Rolls-Royce Corporation buyer. These purchase orders will have your new vendor code, schedule agreement number, contract number and/or purchase order number. Please review these numbers and make any adjustments within your own systems as necessary.

#### TKX (Formerly TMX)

For suppliers that are delivering through the third party logistics (3PL) company TKX, you will be receiving a letter from TKX detailing any changes, actions and dates that are important during this convergence implementation. A copy of this letter can be found at <a href="http://www.tmxaerospace.com/rolls-royce/division/project/news/news.jsp">http://www.tmxaerospace.com/rolls-royce/division/project/news/news.jsp</a>.

#### **Delivery of Product**

In order to continue smooth receipt of material, all delivery documentation and paperwork received after **July 20, 2007**, will need to reflect the new purchase order information. As separate NTS detailing the receipt of Schedule through Exostar will be available.

#### Finance

During the convergence activity, there will be no change in payment schedule. All payments will be released to the bank per the original payment schedule and payment terms.

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#### Scorecards

The scorecards, which are typically distributed in the first week of the AP, will be available and distributed to suppliers the week of July 9. These scorecards will be the

last scorecards you will receive with your old vendor code. Beginning with AP7, you new vendor code will be on your scorecard.

We appreciate your understanding and help during this transitional period. If you have any questions, please do not hesitate to contact your Rolls-Royce Buyer.

Yours faithfully, for Rolls-Royce.

Fred Stark Purchasing IT Implementation Manager

Authorised by:

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